

## **---Minutes: Leesburg Planning Commission January 11, 2001**

The Leesburg Planning Commission met on Thursday, January 11, 2001 at 7:00 p.m. in Executive Conference Room at 25 West Market Street, Leesburg, VA. Members present for this meeting were: Chairman C. Vaughan, Commissioners: C. Cable, G. Glikas, D. Kennedy, L. Schonberger and Councilmember Umstattd. Absent was L. Werner. Staff members present for the meeting were: Delane Parks, Randy Hodgson, and Jennifer Moore.

This was a special meeting called to compose a list of items that the Planning Commission wishes to discuss at their upcoming retreat. The list is as follows:

1. By laws
2. Robert's Rules of Order
3. Decorum/professionalism
4. Code requirements versus personal preferences
5. Process/purpose public hearings
6. Annual Report
7. Public Record – rationale for decision in support or against
8. 5-year plan review – establish process
9. Joint meetings with Council

There were not votes taken at this meeting. The Planning Commission requested that the retreat try to be scheduled with a facilitator within the next 30 days.

There being no further business, the meeting adjourned at 9:25 p.m.